

## JIN PROJECT STATUS REPORT

### Summary Offender Profile Administrative Office of the Courts

12/03

**Project Manager:** Wayne Clare

**Executive Sponsor:** Steve Clem / Tom Clarke

**Description:** The Summary Offender Profile (SOP) is a query portal for the justice community to access information of interest. Starting with criminal history data from the Washington State Patrol (WSP), it will add information from the courts (AOC), Corrections (DOC), jails (WASPC JBRS) and DOL. SOP will offer a "one-stop shopping center" for essential information to facilitate the movement of an offender's case through critical stages of the justice system.

**Technology:** XML, SOAP, Attunity Connect middleware, Websphere, MS SQL Server, the WSP Access Switch, and the Fortress security architecture.

#### Budget:

Major Milestones or Phases	Grant	AOC	Total
Equipment and software		\$ 74,950	\$74,950
Implement SOP Architecture (Phase 1)	\$ 105,000	\$ 25,050	\$130,050
Implement Access Switch			
WSP Data (Phase 2)	\$ 100,000		\$100,000
DOC Data (Phase 3)	\$ 100,000		\$100,000
DOL Data (Phase 4)	\$ 100,000		\$100,000
Implement Court Data (Phase 5)	\$ 90,000		\$90,000
Plan, Design JBRS Data (Phase 5 task b)			
Training (Phase 5 task c)			
WSP Service Agreement for Access Switch		\$ 5,000	
Transition PM Consultant		\$ 1,000	
Implement JBRS, CLJ disposition, UI mod		\$ 57,500	\$57,500
Totals	\$ 495,000	\$ 163,500	\$ 652,500

#### Schedule:

Major Milestones or Phases	Start	Completion	Status
Implement SOP Architecture (Phase 1)	September 2002	January 2003	Finished
Implement Access Switch	November 2002	July 2003	Finished
WSP Data (Phase 2)	November 2002	July 2003	Finished
DOC Data (Phase 3)	November 2002	July 2003	Finished
DOL Data (Phase 4)	November 2002	July 2003	Finished
Implement Court Data (Phase 5)	December 2002	September 2003	Finished
Plan, Design JBRS Data (Phase 5 task b)	July 2003	November 2003	Finished
Training (Phase 5 task c)	August 2003	February 2004	Finished
Finalize Implementation (Washington AOC)	August 2003	March 2004	Started
Implement JBRS, CLJ disposition, UI mod	January 2003	July 2004	Not Started

**Status:** The overall project is on schedule with appropriate budget for first quarter 2004 implementation. The application should reach operational status in the first quarter next year. Several dates have been adjusted to accommodate the availability of the DIS Fortress security product for SOP user acceptance testing. The user acceptance testing will be conducted during the February / March timeframe. Based on recent developments that have delayed some project activities concerning Fortress security access (see issue statement), it may be possible for user acceptance testing to occur in the production environment. The application can be installed at the hosting site in the January / February timeframe. AOC has prepared the SOP transition plan, is in the process of equipment transfer, and is transferring contract issues to the JIN Program Office.

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**Accomplishments this period:** Initial application development is complete, Templar internal testing is finished. Maintenance activities will begin after AOC functional review.

A usability review at AOC found that the SOP application is very intuitive and should be easy to support. Recommendations from the review will be added to the Templar report that suggests enhancements to the application. These enhancements will need to be prioritized by the WIJI Board and packaged into the release schedule by the JIN Program Office as the application evolves.

### Issues / Risk:

1. Implementation and Operation. The committee appointed by the WIJI Board has decided that a DIS hosting option using the DIS ala-carte service is appropriate. Planning activities are in place for implementation. A transition plan has been drafted and distributed. Brian LeDuc is facilitating this activity. The JIN Program Office is coordinating activities that need to be completed for implementation and operation. For project closure and clarification from AOC's standpoint, the WIJI Board should send a written statement to the project manager that the SOP application can be transitioned to the JIN Program Office and that the DIS ala-carte service will be used as the hosting option.

2. Fortress Access. The initial resolution to a Fortress security issue resolved one problem, but caused another that prevented application execution. A patch has been put into place that seems to be working. DIS would like to place the patch into the production environment, but this will take time. It's expected that full Fortress access will be available in the January timeframe. Some SOP project activities can continue, but user acceptance testing will be delayed until the Fortress production environment is stabilized and functional. The project may take this opportunity to use the SOP production environment at DIS for user acceptance testing.

**Recommendation:** A project management consultant has been hired to assist the project transition from AOC to the JIN Program Office. The current budget for this activity is very limited. It's recommended that the JIN Program Office recruit or procure project management services to support the JBRS data source effort and begin planning activities for adding DOC, DOL, and WSP photographs.

**Plans for next period:** Templar and AOC will be testing/validating the application. An administrator guide and supporting documentation will be developed by Templar with a backup and recovery section. Recommendations from Templar on application enhancements will be included with the supporting documentation.

Contracts associated with SOP development will be reassigned to the WIJI Board. A data sharing agreement between AOC and the WIJI Board will be drafted if necessary. Policies for SOP users and system administrators will be drafted by the JIN Program Office. Equipment will be prepared for transfer to the hosting site. The website at OFM will be enhanced, possibly requiring a server certificate and some configuration for the application. Templar will coordinate with OFM staff and management on this issue. Coordination of SOP activities is being transitioned to the JIN Program Office. AOC project management support will be diminishing during the first quarter of 2004 with March being the last month of project management involvement.

A contract modification to the SOP contract between AOC and Templar will be made to include development of the JBRS data source, add additional AOC content regarding Courts of Limited

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Jurisdiction (CLJ) dispositions, and modify the user interface to show status of SOP data sources. This contract modification will take effect in January.

Templar will be working with the JBRS team to implement the JBRS query agent. The JBRS staff is assisting Templar to develop material for adding the JBRS data source to the SOP application. It's expected that the JBRS data source will be available in the June or July timeframe. The architecture of the SOP application may be altered so that web services are used for data access on the JBRS data source.

People in the criminal justice community will pilot the SOP application in the February / March timeframe to allow Fortress security modifications to be installed, tested and validated at DIS (see Fortress Access issue). People involved with the pilot will include Douglas and Thurston county prosecutors and law enforcement personnel. The SOP pilot will also include the Seattle FBI office. Templar will support the application during this process.

Templar will support AOC and the WIJI Board as the SOP application moves into production.

A presentation and briefing will be given to Canadian law enforcement officials representing Calgary, Edmonton and several other cities. They are in the process of procuring a similar system for their use.